



NEWS FROM THE BOARD OF DIRECTORS

Tuesday, September 18 2018

EXECUTIVE:

Judy Kavaliauskas
President
Raymond Smolskis
Vice-President
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Charko
Secretary
Virginija Peculis
Treasurer

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Zibute Janeliunas
Nijole Simonavicius
Julija Simonelis
Ruta Valaitis

ADMINISTRATOR:

Micheal Bausch
(Acting)

Assured Care Con- sulting:

Robert Berg Director

AUDITOR:

Roger Chaplin
Arunas Morkunas
Bookkeeper

AUDIT Committee

Gene Kobelskiene
Edis Stravinskis

The Labdara Foundation Board of Directors met on September 18, 2018 at Labdara nursing home. The meeting was chaired by President, Judy Kavaliauskas.

- **(A) ADMINISTRATOR M. BAUSCH'S REPORT:** He reminded the Board that the Cafe and bake sale to raise funds for the Alzheimer Society was scheduled for September 19th. All proceeds go to support Alzheimer's research efforts. Bed occupancy rate is at 99.6% in our home. There were no critical incidents and no outbreaks in the home since the last monthly report. Ongoing staff education over the past month included topics of: CPR, dealing with violent behaviours and pain control at end of life through palliative care. A chiroprapist clinic was held in the home. Three audits/inspections took place: the vaccine fridge and the kitchen/dietary area and pharmacy were inspected by public health. In response to concerns about uneven hot water temperatures, in order to maintain appropriate hot water levels in the nursing home, the water temperature is checked 3 times per day and once per shift by nursing staff. The Video Camera Security System has now been installed and training on its use is completed. The system is functioning as designed to enhance our nursing home's safety and security.
- **UPCOMING EVENTS AT LABDARA:** The Activation Department will be hosting the following events at Labdara: on Sept. 22nd a Concert performed by the Bell Choir; on Nov. 18th Labdara will hold its annual Bake & Craft Sale; and, on Dec. 2nd Labdara will host the Resident and Family Christmas Party.
- **HOME MANAGER'S R. BERG'S REPORT:** The LED light conversion contract has been paid off and it is noteworthy that the nursing home has realized significant energy savings as a result. Work is planned for conversion of all of our lighting to LED. Labdara has received its HST rebate retroactively from 2014-2017. The competition to fill the Administrator's position has been launched with job ads posted in English on Indeed, Linked In and AdvantAge websites and in Lithuanian in Teviskes Zibur-

iai and parish bulletins. Deadline to submit is October 11, 2018. The Board has formed a Recruitment Committee which will review a short-list recommended by ACC (R. Berg). There is no response to date from our LHIN concerning our application for a Nurse Practitioner for Labdara. Director of Care Beata Malizia will continue following up with our LHIN.

- **CHAIR JUDY KAVALIAUSKAS's REPORT:** The job ad for the Administrator's position was reviewed and approved by the Board of Directors. There is a need to reinstate the "In Memoriam" section on our website. This section served to give thanks and recognition to major donors and bequests to Labdara but unfortunately was "lost" when we converted to the new Labdara website design.
- **OPERATIONAL PLAN 2019 (Ray Smolskis' report):** All Board committees will be submitting their suggestions for 2019 with funding requirement estimates by October 26th. This will form the basis for development of next year's operational plan.
- **INFRASTRUCTURE COMMITTEE REPORT (R. Smolskis):** Ray Smolskis, Judy Kavaliauskas, Ziba Janeliunas, Michael Bausch and Robert Berg met to reassess 2018 priorities and pushed items forward by a year. Priority areas are LED lighting installations in resident rooms and bathrooms. Backflow valve needs an overhaul. Cabinets in resident dining rooms need refinishing work. Resident patio area still needs work. The video security camera project is now complete and paid for. Repaving of the parking areas in front of the nursing home will hopefully be completed this year, but may extend into next spring.
- **NURSING STATION RENNOVATION PROJECT:** A committee made up of Board of Director members: Judy Kavaliauskas, Ray Smolskis, Ziba Janeliunas and Nijole Simonavicius, as well as Home staff: Administrator Michael Bausch and Vladas Sinila, met to plan for next steps on this project. \$16,000 has already been donated by PARAMA, TALKA and RESURRECTION CREDIT UNION. The initial estimate for the project from 3 bidders is around \$35,000. The procurement process has been completed, bids were reviewed and a recommendation has been presented to the Board's Infrastructure Committee for approval.

- **DELTA BINGO ANNUAL MEETING:** Board chair Judy Kavaliauskas and Arunas Morkunas attended the Annual General Meeting for Delta Bingo on Sept. 20th. Labdara relies on revenues earned for our nursing home by LABDARA's BINGO TEAM: Sandra Burke, Birute Batraks and Vidmantas Valiulis. The funds raised by our Bingo Team are used for the direct benefit of our residents: for example - purchase of therapeutic supplies, lifts, therapeutic programming, resident outings, etc. as outlined in a formal annual Agreement between the Labdara Foundation Board of Directors and the City of Toronto Gaming authority.
- **FAMILY COUNCIL** will be holding their next meeting at Labdara on November 4th at 1:00PM. We need to encourage greater interest and participation by our residents' families.
- **SCHOLARSHIP COMMITTEE REPORT** (Zita Bersenas-Cers): The Scholarship Committee is made up of: Chair - Zita Bersenas-Cers and members, A. Karka, A. Paulionis-Reed, G. Kobelskis and E. Stravinskis. There will be one \$1000 scholarship and four \$750 each scholarships awarded this year. Deadline for applications will be November 5, 2018. The scholarships will be awarded in the New Year.
- **NEXT BOARD MEETING** will take place in October.